

Decision Number: 38 (2019/21)

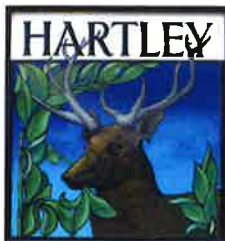
## Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Subject:</b> Under the Localism Act 2011, Parish and Town Councils have the opportunity to produce community-led plans, in the form of a Neighbourhood Plan.		
<b>Details of Decision taken:</b> To approve the designation of the Neighbourhood Plan Area for Hartley for the area proposed in Appendix A.		
<b>Reason for Decision:</b> To allow the Parish of Hartley to prepare a Neighbourhood Plan in accordance with government guidance.		
<b>All Documents Considered:</b> Hartley Neighbourhood Area Designation Application and Map		
<b>Details of any alternative options considered and rejected by the Member when making the Decision:</b>		
<b>Financial Implications:</b> There are no financial implications for the Council.		
<b>Legal Implications and Risk Assessment Statement:</b> N/A		
<b>Equality Impacts</b> (Consideration of impacts under the Public Sector Equality Duty)		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	N/A
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity	Yes	N/A

Decision Number: 38 (2019/21)

c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		Include steps that could be taken for all decision options being presented.
<b>Local Member(s), other Portfolio Holders and/or Directors/Heads of Service Consulted</b>		
<b>Details of any conflicts of interest</b> a) Declared by any executive member who is consulted by the Decision Taken  b) And any details of dispensations granted by the Chief Executive in respect of any declared conflict		
<b>Decision taken by:</b>	Development and Conservation Portfolio Holder	
<b>Signed by Portfolio Holder</b>		
<b>Date of Decision</b>	13 <sup>th</sup> May 2021	
<b>Record made by:</b>	DEMOCRATIC SERVICES	
<b>Date of record:</b>	18-5-21	



HARTLEY PARISH COUNCIL  
Clerk to the Council: Mrs H Boden  
The Parish Council Office, Hartley Library, Ash Road  
Hartley, Longfield, Kent DA3 8EL Tel: 01474 709441  
E Mail: [mail@hartleyparishcouncil.org.uk](mailto:mail@hartleyparishcouncil.org.uk)  
Website: [www.hartleyparishcouncil.org.uk](http://www.hartleyparishcouncil.org.uk)

---

5<sup>th</sup> May 2021

Mr Richard Morris  
Sevenoaks District Council  
Council Offices  
Argyle Road  
Sevenoaks  
Kent TN13 1HG

Dear Mr Morris

**Proposed Neighbourhood Plan for Hartley**

Having consulted with the local Community, the Parish Council has decided that it has sufficient support to produce a Neighbourhood Plan for Hartley. The Council has also decided that the Neighbourhood Plan area should be the whole Parish.

In accordance with the provisions in the Localism Act of 2011 the Parish Council formally submits its application for Sevenoaks District Council, in its capacity as the Local Planning Authority, to designate the Parish as the Plan Area.

A Map showing the Parish Area is attached.

I look forward to your reply.

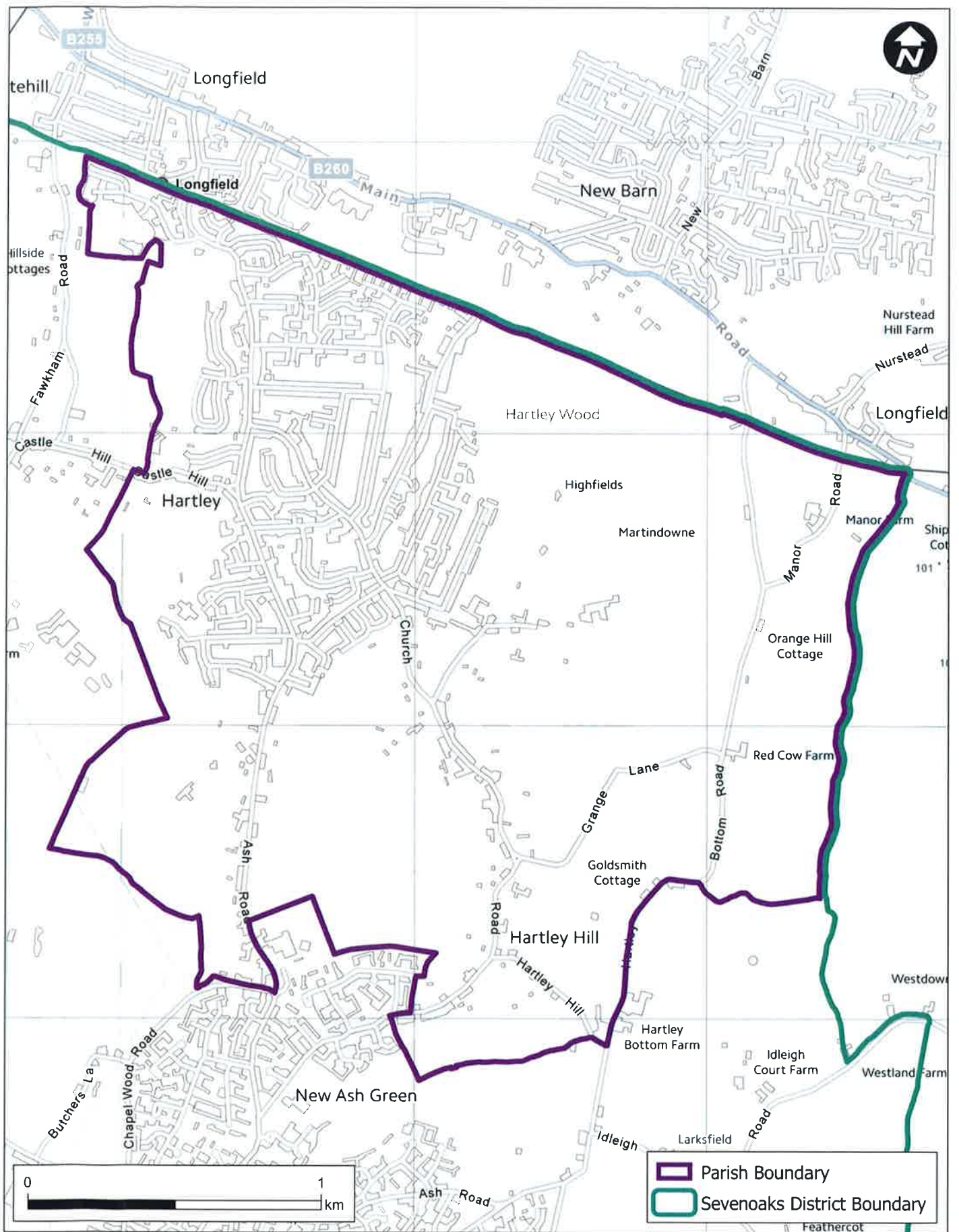
Yours sincerely,

Mrs Helen Boden,

Clerk to the Council

Enc.





Parish Boundary  
 Sevenoaks District Boundary



Hartley Parish Boundary

Scale: 1:17,500 @ A4  
 Date: April 2021

